

# MARKET LAVINGTON PARISH COUNCIL

Clerk: Mrs Carol Hackett, 23 Orchard Close, West Ashton. Wiltshire. BA14 6AU.

Tel: 01225 760372 or Email: [clerk@marketlavingtonparishcouncil.gov.uk](mailto:clerk@marketlavingtonparishcouncil.gov.uk)

VAT Registration Number: 296 9715 35 / Website: [www.marketlavingtonparishcouncil.gov.uk](http://www.marketlavingtonparishcouncil.gov.uk)

## Meeting of the Parish Council to be held on

**Tuesday 17th October 2023, at 7.15 pm in the Old School**

*Carol Hackett*

**Carol Hackett - Parish Clerk**

	<b>AGENDA ITEM</b>
23/24-101	<b>Apologies for Absence</b> To receive apologies for absence and consider reasons for non-attendance
23/24-102	<b>Declarations of Interest and Dispensations to Participate</b> a) To receive declarations of interest in respect of matters contained in this agenda b) To receive any dispensation requests received
23/24-103	<b>Adjournment for Public Participation (maximum of 5 minutes total)</b> Opportunity for councillors to hear questions or comments sent in by the public on agenda matters, or for public participation
23/24-104	<b>Minutes of Council meeting</b> Meeting of the Parish Council held on the 19th September 2023 - To confirm and sign as a correct record the minutes
23/24-105	<b>Monthly Reports</b> a) <b>Chairman's Report</b> b) <b>Wiltshire Councillor Report</b> c) <b>Community Hall Trust Report (Cllr Earley)</b> – Report from recent Trust meeting, and consider any matters as necessary d) <b>Canada Woods tree felling (Cllr Fraser)</b> - Receive an update, and consider any matters as necessary e) <b>Youth Council meeting (Cllr Taylor)</b> - Report from meeting held on 5 <sup>th</sup> October 2023, and consider any matters as necessary f) <b>Tree Warden Scheme (Cllr Fraser)</b> – Report, and consider any matters as necessary g) <b>To receive any other reports</b>
23/24-106	<b>Highways / Maintenance issues in the village</b> a) Broadwell carpark– Update from Cllr Fraser regarding outstanding issues b) Broadwell Play Area – Consider options for improving entrance safety, and gap in fencing c) Footpath signs / way markers – Update from Cllr Davis d) Hamilton Drive Play Area – Review inspection report received from Aster and consider actions e) Memorial Bench – Update regards positioning, and consider approval for cost of installing concrete base f) Any other updates g) New matters to report for Handyman contractor / Parish Steward (next visit 9 <sup>th</sup> & 13 <sup>th</sup> November) / Footpath, Amenity Land contractor / Wiltshire Council
23/24-107	<b>Correspondence Received</b> a) From Wiltshire Council – Details of consultation on the pre-submission draft of Wiltshire Local Plan (comments by 22/11/23) – Agree Parish Council response b) From visitor to village – Request for bus shelter in centre of village – Consider request c) From Local Resident – Request for 'No Through Road' sign at Church Street entrance to MLAV32 – Consider request

# MARKET LAVINGTON PARISH COUNCIL

Clerk: Mrs Carol Hackett, 23 Orchard Close, West Ashton. Wiltshire. BA14 6AU.

Tel: 01225 760372 or Email: [clerk@marketlavingtonparishcouncil.gov.uk](mailto:clerk@marketlavingtonparishcouncil.gov.uk)

VAT Registration Number: 296 9715 35 / Website: [www.marketlavingtonparishcouncil.gov.uk](http://www.marketlavingtonparishcouncil.gov.uk)

	<p><i>Any other correspondence received before the meeting, but after the agenda has gone to print will be included in an appendix and discussed/noted at the meeting</i></p>
23/24-108	<p><b>Planning applications, decisions, and any other planning issues</b></p> <p>a) To note receipt of planning applications received which have been considered at a Planning Committee meeting None.</p> <p>b) To note receipt of other planning applications received which have not been considered at a Planning Committee meeting</p> <p>i. PL/2023/07290 &amp; PL/2023/07321/LBC Wolseley House, 79 High Street, Market Lavington. Proposed internal alterations, extensions, double bay garage, modifications, and refurbishment – No Objections</p> <p>ii. PL/2023/06911 6 St Mary’s Road, Market Lavington. New garden wall to enclose re-located oil tank – No Objections</p> <p>iii. PL/2023/07936 (tree works in a Conservation Area) 15 White Street, Market Lavington. Pussy Willow Tree remove – No Objections</p> <p>iv. PL/2023/07291 (Listed Building Consent) 25 White Street, Market Lavington. Replace emergency repair works to front and some side elevation, replace 1080’s window to front side elevation. Reinstate wooden gates to driveway</p> <p>c) To receive and consider planning applications received after the issue of the agenda (<i>where the response time falls outside of the meeting schedule and an extension cannot be obtained</i>)</p> <p>d) To note recent planning application decision made by Wiltshire Council</p> <p>i. PL/2023/05882 - Works to a Listed Building. 2 Church Street, Market Lavington. Proposed attic rooflights, internal attic roof repair, and painting of external wall. Approve with Conditions</p> <p>ii. PL/2023/04112 28 Stirling Road, Market Lavington. Erection of single storey lean to side extension 3m x 3m to be used as garden room / work from home office. To replace false existing door with UPVC glazed door from house to extension. Low brick wall (approx. 1.5m high) with insulation and UPVC windows to all 3 sides with door to rear garden. Tiled sloping roof. Installation of new Driveway. Approve with Conditions</p> <p>iii. PL/2023/06876 - Proposed Works to Trees in a Conservation Area. Middle Muddle, 3 New Street, Market Lavington. T1 Himalayas Birch - Fell. Ring-barked at the base of the tree which has condemned it. No Objection</p> <p>e) Market Lavington Neighbourhood Plan – To receive and review any updates which may affect Neighbourhood Plan, and consider if review of existing plan should be undertaken</p>
23/24-109	<p><b>Library in Old School</b> Review additional usage statistics provided by Wiltshire Council, and agree action</p>
23/24-110	<p><b>Land at Elisha Field, Drove Lane – Lease between Market Lavington Parish Council and The Trustees of 1<sup>st</sup> Lavington Sea Scout Group</b> To review information received from Parish Council Solicitor and agree Parish Council response</p>
23/24-111	<p><b>Finance</b></p> <p>a) To receive and consider financial reports – receipts and payments details for September 2023 (including any card payments, direct debits, and payments made in-between meetings), bank reconciliation and budget position for the financial year-to-date</p> <p>b) To approve payment of ‘card / online Payments’ for October 2023</p> <p>c) To consider quotes obtained for metal grill caps for sections of Old School guttering (deferred from June Parish Council meeting)</p>

# MARKET LAVINGTON PARISH COUNCIL

Clerk: Mrs Carol Hackett, 23 Orchard Close, West Ashton. Wiltshire. BA14 6AU.

Tel: 01225 760372 or Email: [clerk@marketlavingtonparishcouncil.gov.uk](mailto:clerk@marketlavingtonparishcouncil.gov.uk)

VAT Registration Number: 296 9715 35 / Website: [www.marketlavingtonparishcouncil.gov.uk](http://www.marketlavingtonparishcouncil.gov.uk)

	<ul style="list-style-type: none"><li>d) To consider request from West Lavington Youth Club for grant funding</li><li>e) To consider request from Tuesday Club for grant funding</li><li>f) Quarterly check of Parish Council accounts by Chairman of Management &amp; Finance committee – Report from Chairman following review of accounts as at 30/6/23 and 30/9/23</li></ul>
23/24-112	<b>General Parish Matters</b> Opportunity for individual Councillors / Clerk to bring any matter not on the agenda to the Council's attention – for information
23/24-113	<b>Adjournment for Public Participation (maximum of 5 minutes)</b> Opportunity for councillors to hear questions or comments sent in by the public on non-agenda matters, or for public participation
23/24-114	<b>Date of next Meetings</b> Old School (OS) Committee Meeting – Tuesday 31 <sup>st</sup> October 2023 Parish Council Meeting – Tuesday 21 <sup>st</sup> November 2023 Highways, Recreation, Amenity & Footpaths (HRAF) Committee Meeting – Tuesday 28 <sup>th</sup> November 2023
23/24-115	<b>Closure of meeting</b>